



### Position Overview

<b>Job title</b>	ActiveU Counsellor	<b>Position type</b>	Hourly
<b>Working Area</b>	ActiveU	<b>Student Supervisor</b>	ActiveU Camp Coordinator
<b>Wage</b>	\$16.55 - \$17.00	<b>Full Time Staff Supervisor</b>	Manager, Recreation & Operations

### Job Description

#### ROLE AND RESPONSIBILITIES

- Responsible for the safety, supervision, and behaviour management of assigned campers at all times
- Facilitate all camp activities assigned to their age groups
- Ensure [High Five Principles of Healthy Child Development](#) are followed at all times
- Ensure program rules are followed and campers experience a fair, fun, and safe experience at ActiveU camps
- Attend all scheduled training sessions, assigned shifts, and meetings as scheduled by the Camp Coordinator
- Complete necessary documentation related to camp activities, including but not limited to: accident report, incident reports, and behaviour reports
- Ensure all ActiveU Camp Policies & Procedures are followed at all times
- Assist the Inclusion Specialist in the implementation/facilitation of Behaviour Management Plans for campers with exceptionalities
- Responsible for ensuring all camp materials and supplies are kept in acceptable condition, and damaged/depleted supplies are reported to their Programmer
- Assist with pick-up and drop-off procedures, under the guidance of their Programmer
- Assist with parent conversations as needed.

#### QUALIFICATIONS

- Minimum 16 years of age
- Experience or involvement in a related recreational or athletic activity

#### CONDITIONS OF EMPLOYMENT

- Successful Police Vulnerable Sector Check (for candidates 18+)
- Standard First Aid & CPR-C (prior to camp start date)
- High Five PHCD, and High Five Sport
- Must be available to work full time hours Monday through Friday between June 24 and Aug 23

#### PREFERRED SKILLS / ASSETS

- Bronze Medallion, Bronze Cross, NL, or Safeguard Certifications

#### ADDITIONAL NOTES

- Preference will be given to Lakehead University student candidates
- Part-time work is available for this position effective April 21st if desired



Office Use Only			
<b>Main Objective of Role</b>	Deliver quality children's programming to ActiveU camps		
<b>Hiring Manager</b>	Manager, Recreation & Operations	<b>GL Location Code</b>	11
<b>First Level Approver</b>	Director, Athletics	<b>GL Fund Code</b>	10
<b>Second Level Approver</b>	VP, Admin & Finance	<b>GL Cost Centre</b>	47100000
<b>WSP Funded (Y/N)</b>	Y (2), N (8)	<b>GL Object Code</b>	54244