



Position Overview			
Job title	ActiveU Camper Success Specialist	Position type	Hourly
Working Area	ActiveU	Student Supervisor	ActiveU Camp Coordinator
Wage	\$17.50 - \$18.00	Full Time Staff Supervisor	Manager, Recreation & Operations

Job Description

ROLE AND RESPONSIBILITIES

- Collaborate with the Camp Coordinator and Camp Director to identify the specific needs of campers who may require additional support throughout the camp day
- Communication with families to ensure camper support documentation is complete, and consult with families on appropriate behaviour management plans when necessary
- Develop individualised support and behaviour management plans for campers as needed
- Work alongside the Camp Programmers to tailor programming to support campers with diverse needs
- Maintain inclusion kit materials and resources, provide purchasing lists as necessary to the Camp Director for inclusion kit resources
- Assist in developing and conducting staff training sessions pertaining to inclusion
- Offer guidance to camp programmers and camp counsellors when supporting campers with exceptionalities
- Ensure program rules are followed and all campers experience a fair, fun, and safe experience at ActiveU camps
- Attend all scheduled training sessions, assigned shifts, and meetings as scheduled by the Camp Director and/or Camp Coordinator
- This role is expected to be hands on with the campers during all scheduled shifts. Administrative duties are conducted during pre-camp hours, or when scheduled under the guidance of the Camp Coordinator
- Perform other camp related duties as assigned

QUALIFICATIONS

- Secondary school diploma
- At least 1 year of experience working with children and youth, preferably with direct experience with child/camper inclusion and support
- Exceptional communication and interpersonal skills to effectively support and engage with campers, families, and staff
- A deep understanding of diversity and inclusion principles, particularly in accommodating and supporting children with diverse needs

CONDITIONS OF EMPLOYMENT

- Successful Police Vulnerable Sector Check (for candidates 18+)
- Standard First Aid & CPR-C (prior to camp start date)
- High Five PHCD, High Five Sport, and High Five Healthy Minds, Healthy Children
- Must be available to work full time hours Monday through Friday between June 10 and August 23

PREFERRED SKILLS / ASSETS

- Experience facilitating or coaching recreational or sport activities
- Education background in a related field such as education, social work, or psychology

- Bronze Medallion, Bronze Cross, NL, or Safeguard Certifications

ADDITIONAL NOTES

- Preference will be given to Lakehead University student candidates
- Part-time work is available for this position effective April 21st if desired
- Programmers will be assigned either the Wolf Pups/Lightning age divisions (ages 5 through 9), or the Thunder/LIT age division (ages 10 through 15)

Office Use Only			
Main Objective of Role	Develop and ensure the delivery of quality children’s programming to ActiveU camps		
Hiring Manager	Manager, Recreation & Operations	GL Location Code	11
First Level Approver	Director, Athletics	GL Fund Code	10
Second Level Approver	VP, Admin & Finance	GL Cost Centre	47100000
WSP Funded (Y/N)	N	GL Object Code	54244